

LIGHTING THE FIRE

CONFERENCE 2024

TRADE SHOW EXHIBITOR FORM

May 8-10, 2024 | Victoria Inn Hotel and Convention Centre, Winnipeg, MB

Please provide the name of the individual who is to receive future correspondence regarding set up and on site information.

Return via email, mail or fax to:

Toll Free: 1-866-319-4857 | Fax: (204) 942-2490 | Mail: 2 -1100 Waverley Street, Winnipeg, R3T 3X9 | Email: ellens@mfnerc.com

Name: _____ **Phone:** _____

Address: _____ **City:** _____ **Province:** _____ **Postal Code:** _____

Email: _____ **Company:** _____

Number of Tables: _____ (Table - \$500.00 Electrical Outlet - \$20.00 Check box if needed) **Total:** _____

Website (we will create a link to your organization's website): _____

Name(s) of staff at booth: _____

Payment Methods:

Payment must be received prior to participation in the conference.

MFNERC will accept the following methods of payment.

- Authorized Purchase Order - Can be electronically submitted to ar@mfnerc.com
- Certified Cheque or organization or bank cheque (No Personal Cheques)
- Credit Card - Only accepted with online application

Trade show applicants can make an online or credit card payment to ar@mfnerc.com | 204-594-1290

Please make all payments payable to "Manitoba First Nations Education Resource Centre Inc." and send to:

LTF 2024 Trade Show
c/o Manitoba First Nations Education Resource Centre Inc.
Attention: Accounts Receivable
2-1100 Waverley Street
Winnipeg, Manitoba R3T 3X9

Applications accepted until all tables are filled

All Exhibitors Agree To:

1. Comply with the conditions under which exhibit space is leased to the MFNERC Inc.
2. Change an assigned space if, in opinion of the MFNERC Inc., it becomes necessary to change the original space assigned.
3. Understand that, upon acceptance of this form by MFNERC Inc., a contract between the exhibitor and the MFNERC Inc., is in full force consisting of the application and the rules and regulations.
4. The MFNERC Inc., is not responsible or liable for business or any other transactions, legal, or illegal, that are made between vendors or between vendors and their customers.
5. Confirmation of placement within the trade show will not be established until payment is received in full.

Exhibit Booth	Approximately 10' wide x 8' deep. 8' table with cover and backdrop. Exhibitors are welcome to bring their own signs, backdrops, etc. as long as all items fit within the confines of their booth.
Exhibit Set Up	Exhibitors may set-up AFTER 7:00 pm on May 7, 2024.
Booth Assignment	Exhibitors will receive their booth assignments along with confirmation AFTER payment has been made.
Exhibit Hours	Wednesday, May 8 and Thursday, May 9 from 8:00 am - 4:30 pm; Friday, May 10 from 8:00 am - 2:00 pm
Exhibit Space	MFNERC reserves the right to assign all booth numbers, location and space configuration

**Exhibitors registering after Friday, March 22, 2024
are not guaranteed a listing in the conference program booklet**

I agree to the rules and regulations as printed in this application.

Exhibitor's Signature: _____

Date: _____